

NATIVE VILLAGE COUNCILS REGULATIONS, 1950.<sup>(1)</sup>

## Regulations.

## No. 6 of 1950.

## PART I.—PRELIMINARY.

1. These Regulations may be cited as the *Native Village Councils Regulations, 1950.*<sup>(1)</sup>

2. These Regulations are divided into parts as follows:—

Part I.—Preliminary.

Part II.—Constitution of Councils.

Part III.—Organization and Procedure.

(a) Office arrangements.

(b) Council Meetings.

(c) Council Rules.

(d) Remuneration of Council Members and Employees.

(e) Village Constables.

Part IV.—Finance.

(a) Annual Estimates.

(b) Custody of Village Treasury Funds.

(c) Accounting.

Part V.—Council Taxation.

(a) Organization.

(b) Tax Exemptions.

(c) Collection of Tax.

Part VI.—Supervision and Auditing.

Part VII.—General.

(1) Particulars of these Regulations are as follows:—

Ordinance under which made.	Date on which made by Administrator in Council.	Date on which published in Papua and N.G. Govt. Gaz.	Date on which took effect and came into operation.
<i>Native Village Councils Ordinance</i> 1949	26.8.1950	7.9.1950	The whole except Section (e) of Part III. "forthwith" (a); Section (e) of Part III. on 21.6.1951 (Papua and N.G. Govt. Gaz. of 28.6.1951)

(a) These Regulations stated in their introductory part that they were "to come into operation forthwith. Provided that Section (e) of Part III. . . shall not come into operation until a date to be notified . . . in the *Gazette*". At the relevant dates in 1950 the *Native Village Councils Ordinance* 1949 (under which these Regulations were made) made no provision as to the date of commencement of regulations made thereunder, but Section 37 (1.) of the *Ordinances Interpretation Ordinance* 1949 of the Territory of Papua and New Guinea provided that "Regulations . . . made . . . under an Ordinance, unless the contrary intention appears in the Ordinance—

(a) shall be published in the *Gazette*; and

(b) shall . . . take effect from the date of publication, or where another date is specified in the regulations, from the date specified."

At the relevant dates in 1950, there was no Ordinance or regulation of general application providing for the meaning of "forthwith".

3. In these Regulations unless the contrary intention appears: "Representative of a District Officer" means an Assistant District Officer, a Patrol Officer or a Cadet Patrol Officer, authorized in writing by the District Officer.

PART II.—CONSTITUTION OF COUNCILS.

4. The appointment of Members of Councils shall be subject to confirmation by the District Officer.

5. A candidate for Office as a Member of a Council who has been previously sentenced to imprisonment by a Court shall not be thereby debarred from holding Office, unless in the opinion of the Director the offence of which he was convicted was of such a nature as to render him unfit to hold Office.

6. Where a Proclamation establishing a Council or a subsequent Proclamation makes provision for the election of some or all of the Members of a Council by ballot, the following categories of Natives resident within the Council's area shall be eligible to vote:—

- (a) Any Native who has paid Council Tax in respect of the financial year in which the elections are held or who is deemed to be liable to pay Council Tax for that financial year;
- (b) Any male Native who is exempt from Council Tax on the grounds of age.

7. Any female Native apparently above the age of seventeen years resident in a Council's area may become eligible to vote by applying to have her name inserted in the Registrar<sup>(2)</sup> of Taxpayers of the Council.

8. Council elections shall be supervised by the District Officer or his representative.

9. The appointments of Members of Councils to Office whether by election or by nomination by the District Officer or his representative shall be announced by the District Officer or his representative at a public meeting of the Natives resident within the area of the Council.

10. Each Member of a Council shall be issued with a card or badge of Office of a design approved by the Director, which shall be retained by the Councillor during his tenure of Office.

PART III.—ORGANIZATION AND PROCEDURE.

(a) *Office Arrangements.*

11. Each Council shall have within its area a Council House in which, so far as is practicable, Council Meetings shall be held and Council business conducted.

12. The location and design of a Council House shall be as approved by the District Officer or his representative in consultation with the Council.

(2) The word "Registrar" appeared in these Regulations as published in Papua and N.G. Govt. Gaz. *Semble*, "Register" was intended.

PART A: NATIVES—

13. Each Council shall appoint a suitably qualified Native, who shall be a paid servant of the Council, as Clerk of the Council.

14. The appointment of a Clerk of the Council shall be subject to the approval of the District Officer or his representative.

15. The duties of a Clerk of the Council shall be to attend to clerical matters arising out of the Council's activities, to maintain the financial accounts of the Council and such other duties as the Council may direct.

16. A Council may authorize one or more of its Members or employees to perform specific duties on the Council's behalf.

(b) *Council Meetings.*

17. The Members of a Council shall meet not less than once a month.

18. It shall be the duty of the Clerk of the Council to notify Members, either by word of mouth or by writing, of the date and time at which each Council Meeting is to be held.

19. The quorum for a Council Meeting shall be any number of Councillors greater than one-half of the total number of Council Members.

20. The District Officer or his representative is entitled to attend Council Meetings as an advisor<sup>(3)</sup> and to take part in the Council's deliberations, but not to vote.

21. The Chairmanship of Council Meetings shall be either permanent or rotating.

22. The Clerk of the Council shall prepare for each meeting an agenda but any Council Member may raise at any Meeting of the Council any matter which he desires to be discussed.

23. Resolutions on any matter other than rules passed under Section 12 or 19 of the Ordinance shall be decided by a majority vote of the Members present on a show of hands.

24. The Chairman of the Meeting may vote on any resolution but is not entitled to an additional casting vote.

25. The Clerk of the Council shall keep a record of all resolutions moved or passed by the Council and such other records of Meetings as the Council may direct.

26. Records of Council Meetings shall be kept in a Minute Book in a language approved by the District Officer.

27. A Council shall convene a public meeting of the Natives resident within its area annually or more often as the District Officer may direct.

(3) The word "advisor" appeared in these Regulations as printed in the Papua and N.G. *Gort. Gaz. Semble*, "adviser" was intended.

28. The Chairman of a Joint Committee set up under an agreement between two or more Councils shall be appointed by the District Officer.

29. The procedure at Meetings of joint Committees shall follow the procedure laid down for Meetings of Councils.

*(c) Council Rules.*

30. All rules must be passed by a three-fourths majority of the total Council membership.

31. The Clerk of the Council shall keep a Rules Book into which shall be entered in a language approved by the District Officer each rule passed by the Council.

32. The Clerk of the Council shall, within seven days or as soon as practicable after a rule has been passed, forward a copy of the rule to the District Officer for his approval.

33. A certificate from the District Officer approving a rule, to be known as a Rules Certificate, shall be pasted into the Rules Book opposite the rule to which it refers.

34. When a rule has been approved by a District Officer it shall be the duty of the Members of the Council to ensure that all Natives under the Council's jurisdiction are informed of the rule.

*(d) Remuneration of Council Members and Employees.*

35. The annual appropriation for personal allowances of Members and wages of employees of a Native Village Council shall not exceed one-half of the total annual estimated revenue of the Council except with the written approval of the Director.

36. Members of Councils may be paid full allowances or part allowances according to the nature of their duties.

37. For the purpose of these regulations a full allowance is the amount of remuneration received by a Council Member engaged full time on the work of the Council.

38. The Chairman or President of a Council shall be paid a full allowance.

39. The minimum full allowance of a Council Member shall be at a rate of not less than £12 per year.

40. The wages of Council employees shall be determined by the Council in consultation with the District Officer or his representative.

41. The allowances of Council Members and the wages of employees shall be payable either monthly or quarterly.

PART A : NATIVES—

42. No advances of allowance or wages shall be made to the Members or employees of a Council.

(e) <sup>(1)</sup> *Village Constables.*

43. A recommendation for the appointment of a Village Constable shall in the first instance be made by the Village Council to the District Officer, who will forward the recommendation, together with his comments, to the Director.

44. Any Village Constable appointed under this<sup>(4)</sup> Ordinance shall be an employee and law maintenance Officer of the Council concerned.

45. The powers and duties of Village Constables appointed under this<sup>(4)</sup> Ordinance shall include:—

- (a) The apprehension of any Native residing in the Council's area whom the Village Constable believes to have committed or to be in the act of committing a criminal offence for committing which a person can be arrested without a warrant or any offence against a local Council rule which provides for arrest without warrant.
- (b) When instructed by a Member of the Council or authorized Officer of the Council, arranging for the attendance at the Council House of any Native residing in the Council's area against whom a complaint has been made.
- (c) Acting as messengers of the Council and as guardians of Council property.
- (d) Carrying out any lawful order of the Council or an authorized Officer of the Council.

46. Before bringing any Native arrested by him before a Court, a Village Constable shall first bring the arrested Native to the Council House in order that arrangements may be made for the presence of any necessary witnesses at the hearing.

47. A District Officer or his representative or a Council or an authorized Member or Officer of a Council may suspend from duty any Village Constable who wilfully neglects his duties or who disobeys a lawful command of the Council.

48. In the event of a Village Constable being suspended from duty by an authorized Member or Officer of a Council, the Council shall immediately inform the District Officer or his representative of the matter, together with the council's reason and recommendation.

49. The attire of Village Constables shall be as laid down by the Council.

50. Village Constables appointed under this<sup>(4)</sup> Ordinance shall be issued with Insignia of Office of a design approved by the Director which shall be worn whenever the Village Constables are on duty.

51. The wages of a Village Constable shall be as decided by the Council in consultation with the District Officer.

(1) See footnote (1) printed in this Volume on p. 906.

(4) The word "this" appeared in these Regulations as published in Papua and N.G. *Govt. Gaz.* *Semle*, "the" was intended.

PART IV.—FINANCE.

(a) *Annual Estimates.*

52. The financial year for a Council's financial affairs shall commence on the first day of January and shall end on the thirty-first day of December of any year.

53. Each Council, with such assistance from the District Officer or his representative as may be necessary shall prepare annually, estimates of revenue and expenditure which shall be set out in accordance with the form in the Schedule to these Regulations.

54. The estimates of a Council for each financial year shall be submitted for approval to the District Officer before the first day of October of the preceding year.

55. The financial estimates of a Council shall be submitted in the English language.

56. The District Officer shall forward to the Director a copy of the approved estimates of each Council before the first day of December of the preceding financial year.

57. A Council shall not incur expenditure in any financial year in excess of the approved estimates of expenditure for that financial year without authorization in the form of approved supplementary estimates.

58. The estimated recurrent expenditure of a Council for each financial year shall not exceed nine-tenths of the estimated recurrent revenue for that financial year except with the written approval of the Director.

59. Each Council shall build up and maintain a Reserve Fund equivalent to 50 per cent. of its normal annual revenue.

60. The Reserve Fund of a Council shall be placed on fixed deposit at a bank or maintained as a separate savings bank account or otherwise invested as the Director may approve.

61. The Reserve Fund of a Council shall not be used except with the approval of the Director.

62. The District Officer shall cause to be maintained for each Council an Appropriation Ledger into which shall be entered periodically the amounts of expenditure incurred under each approved head of expenditure.

63. At the close of each financial year the District Officer shall submit to the Director the following returns:—

(a) A Final Financial Statement for the Village Treasury Fund of each Council within his District accompanied by a certificate showing the amount of cash on hand.

(b) A Consolidated Analysis of the actual expenditure on Public Services of all Councils within his District.

(b) *Custody of Village Treasury Funds.*

64. The Village Treasury Fund of a Council shall be kept in a bank account which shall be opened in the name of the Council concerned.

65. The bank account for a Village Treasury Fund may be in the form of a Savings Bank Account or a Current Account.

66. A Council shall not normally maintain cash on hand in excess of Ten pounds, provided that where there is not reasonable access to banking facilities the District Officer may authorize a Council to keep on hand such cash as he considers necessary.

67. All cheques or withdrawal forms drawn or issued by a Council shall be signed by two or more authorized Officers of the Council and countersigned by the District Officer or his representative before encashment.

68. Each Council shall provide itself with a safe or strong-box for the safe keeping of cash on hand which shall be in the custody of the Clerk or other authorized Officer of the Council who shall deposit the duplicate key with the Council's bank.

(c) *Accounting.*

69. (i) A Council shall keep and use the following forms for financial transactions:—

(a) A Receipt Book.

(b) A counterfoil Tax-ticket Book.

(c) A duplicate Cash Voucher Book.

(d) A duplicate Cash Book.

(e) A Savings Bank Passbook or a Bank Account Book.

(ii) All books and forms shall be kept locked in vermin-proof containers.

70. A receipt signed by the Clerk or other authorized Officer of the Council shall be issued for all cash received by the Council.

71. A voucher signed by one or more authorized Officers of the Council and acquitted with the signature or mark of the payee shall be made out for all cash payments made by the Council.

72. Each receipt or voucher shall be posted to the Cash Book at the time of each transaction.

73. The Cash Book shall be balanced monthly or more often as the District Officer may direct.

74. On each occasion when the Cash Book is balanced, the Clerk or other authorized Officer of the Council shall certify the amount of cash on hand and shall forward the original of the Cash Book, together with the original vouchers, to the District Officer or his representative.

75. Where the Village Treasury Fund of a Council is maintained in a Current Bank Account the District Officer or his representative shall cause to be maintained a Bank Account Book, which shall be a simple record of deposits to and withdrawals from the Current Account.

PART V.—COUNCIL TAXATION.

(a) *Organization.*

76. An Annual Head-Tax levied by a Council shall be known as a Council Tax.

77. A Council Tax shall not be collected by a Council more often than once in respect of each financial year for which Council Tax is due.

78. Payments of Council Tax in respect of any financial year shall be deemed to fall due on the first day of that financial year.

79. A Council Tax may be levied at a flat rate or in grades, provided that not more than three grades shall be declared without the consent of the Director.

80. The amounts of Council Tax payable annually by Natives residing within a Council's area shall be decided by the Council in consultation with the District Officer or his representative and shall be incorporated as a rule of the Council in the same manner as is provided for any other rule of the Council.

81. The tax rules of a Council shall include provision for penalties to which Natives deemed to be tax-payers may be liable for non-payment of tax.

82. Council Tax shall be payable by all able-bodied male Natives apparently above the age of seventeen years at the time when the tax falls due who are resident in a Council's area and by such female Natives apparently above the age of seventeen years resident in a Council's area who have become eligible to vote.

83. For the purpose of Council taxation, any Native who has resided for a continuous period of more than four months in an area under a Council's jurisdiction shall be regarded as being resident in the area, provided that a Native shall not be liable to pay tax to more than one Council in respect of any one financial year.

84. A Council authorized to levy a Council Tax shall maintain a Register of Taxpayers.

85. A Register of Taxpayers shall include the names and villages of all male Natives apparently above the age of twelve years resident in the Council's area, and of such adult female Natives as may apply to have their names entered in the Register of Taxpayers.



PART A : NATIVES—

(b) *Tax Exemptions.*

86. Exemptions from Council taxation may be granted on the grounds of impecunious old age, infirmity or unavoidable hardship. Exemption may also be granted to a female eligible to vote who is the mother of three or more living children or who is caring for three or more children in addition to children of her own.

87. Claims by individuals for exemption from Council Tax shall be heard in the first instance by a Tax Appeal Tribunal consisting of three Members of the Council which shall be appointed by the Council and which shall act at such times and places as the Council may direct.

88. A Native who has claimed exemption from Council taxation may appeal from the decision of a Tax Appeal Tribunal to the District Officer or his representative whose decision shall be final.

89. In the event of the Members of a Tax Appeal Tribunal not reaching a unanimous decision regarding a claim for tax exemption, the claim shall be referred to the District Officer or his representative.

90. A Tax Exemption Certificate signed by an authorized Officer of the Council and showing the period for which the holder is exempt from tax shall be issued by a Council to each Native who has been granted an exemption from Council Tax.

(c) *Collection of Tax.*

91. Council Tax shall be collected only by such Members or Officers of the Council who have been authorized by the Council to collect tax.

92. A Council shall take all necessary measures to make known to the District Officer and to the Natives of its area the names of authorized Tax Collectors.

93. Council Tax shall be collected only at such centres and at such times as the Council may decide.

94. When collecting tax at a centre other than a Council House the authorized Tax Collector shall—

- (a) be provided with a metal cash box capable of being locked;
- (b) be accompanied by a Village Constable and at least one Member of the Council;
- (c) so far as is possible make daily remittances of tax money to the Council House.

95. In collecting Council Tax the Register of Taxpayers shall be used as a control.

96. A Tax Ticket shall be issued by a Tax Collector to each taxpayer immediately on the collection of tax.

97. Each Tax Ticket issued shall show the name of the taxpayer and the amount of tax paid and may not be altered.

*Native Village Councils Regulations, 1950—cont.*

98. Tax Tickets shall be issued in a different colour for each succeeding financial year. Any one colour shall not be used for Tax Tickets on more than one occasion in any period of five years.

99. All Tax Tickets remaining unissued on the thirty-first day of December of each year shall be collected and sealed by the District Officer or his representative.

100. Tax moneys shall be brought to account by issuing Council receipts endorsed with the serial numbers of the Tax Tickets issued in respect of the amount for which the receipt is made out.

101. The District Officer shall be responsible for the instruction of Tax Collectors in their duties and shall exercise a general supervision over the collection and bringing to account of Council Tax.

102. When acting in an advisory or supervisory capacity in regard to tax collection, a District Officer or his representative shall be deemed to possess the powers of an authorized Tax Collector of a Council.

103. Any Tax Collector who:—

- (a) Having collected a tax, wilfully withholds a Tax Ticket;
- (b) Issues a Tax Ticket for an amount other than that received;
- (c) Fraudulently collects tax from a Native not liable to pay tax;
- (d) Wilfully omits to collect tax from a Native liable to pay tax;
- (e) Fails to account for all tax moneys collected by him,

shall be guilty of an offence.

PART VI.—SUPERVISION AND AUDITING.

104. The District Officer shall be responsible for the supervision of the financial transactions of the Councils within his District.

105. The District Officer or his representative shall inspect Village Treasury Fund Accounts at such intervals as may be necessary to ensure a proper standard of accounting.

106. A record of each inspection, signed by the Inspecting Officer and containing any criticisms or directions which he has occasion to make shall be entered in the Cash Book or in a book kept for that purpose.

107. At least once in each financial year the District Officer or an Officer of the Commonwealth of Australia or an Officer of the Administration of the Territory of Papua and New Guinea acting under the instructions of the District Officer shall make a detailed audit of the books and vouchers of each Council Treasury Fund and shall make a report of his findings.

108. Any serious deficiencies or malpractices disclosed by an audit shall be reported by the District Officer to the Director.

PART A : NATIVES—

PART VII.—GENERAL.

109.—(1.) Any Native or any employee or Officer of a Council who contravenes any provision of these Regulations shall be guilty of an offence and where no other penalty is prescribed will be liable upon conviction to a fine not exceeding £5 and in default of payment imprisonment for a period not exceeding one month, or imprisonment for a period not exceeding one month.

(2.) A Native charged with an offence under these Regulations may be tried in the Territory of Papua before a Court for Native Matters, or in the Territory of New Guinea before a Court for Native Affairs.

110. Forms in the Schedule to these Regulations shall be followed as far as possible where the forms are applicable.

THE SCHEDULE.

Regulation 33.

Form 1.

TERRITORY OF PAPUA AND NEW GUINEA.  
*Native Village Councils Ordinance 1949.*

RULES CERTIFICATE.

Rule(s) enacted by the Native Village Council of  
under Section 12 of the *Native Village Councils Ordinance 1949.*

Rule No.

(Here insert rule(s).)

Rule No.

I, District Officer of the District  
hereby certify that the rule(s) set out above has/have been enacted by the Native  
Village Council of with my approval.

Given under my Hand, this day of 19

.....  
*District Officer.*

Regulation 53.

Form 2.

TERRITORY OF PAPUA AND NEW GUINEA.  
*Native Village Councils Ordinance 1949.*  
Native Village Council of  
District of

DRAFT ESTIMATES OF REVENUE AND EXPENDITURE  
FOR THE YEAR 19

CONTENTS.

- Page 1—Abstract of Estimates.
- ” 2—Analysis of Estimated Expenditure on Public Services.
- ” 3—Annual Financial Statement.
- ” 4—Estimates of Revenue.
- ” 5—Estimates of Recurrent Expenditure (A).
- ” 6—Estimates of Recurrent Expenditure (B).
- ” 7—Estimates of Capital Expenditure (C).

INSTRUCTIONS :—

- (i) Estimates to be submitted bound in a folder.
- (ii) Explanations on items to be in the form of footnotes on the same page as the items to which they refer.
- (iii) The covering memorandum is to be bound separately.

The Schedule—continued.

TERRITORY OF PAPUA AND NEW GUINEA.

Native Village Councils Ordinance 1949.

ABSTRACT OF ESTIMATES OF THE NATIVE VILLAGE COUNCIL  
OF FOR THE YEAR 19

Estimated Balance from 19	Estimated Revenue 19			Estimated Expenditure 19			Estimated Balance 19
	Council Tax.	Other Recurrent Revenue.	Non-recurrent Revenue.	Personal Emoluments.	Other Charges.	Capital Expenditure.	
£	£	£	£	£	£	£	£

SUMMARY.

Revenue.			Expenditure.		
		£			£
Council Tax ..	..		Personal Emoluments ..	..	
Other Revenue ..	..		Other Charges ..	..	
			Capital Expenditure ..	..	
Total Revenue ..	..		Total Expenditure ..	..	
Balance from 19 ..	..		Balance to 19 ..	..	
Total ..	..		Total ..	..	

TERRITORY OF PAPUA AND NEW GUINEA.

Native Village Councils Ordinance 1949.

District.

Native Village Council of

ANALYSIS OF ESTIMATED EXPENDITURE ON PUBLIC SERVICES  
FOR THE YEAR 19

(Show totals of Recurrent and Capital Expenditure under each head.)

Council Administration.	Medical and Sanitation.	Agriculture.	Education.	Roads and Bridges.	Water Supply.	Total.
£	£	£	£	£	£	£

NOTE.—The above layout, with an additional column on the left for names of Council and a totals line at the bottom, will also serve for Form 4 (b), Reg. 63. (Annual return by D.O. showing actual expenditure on public services of all Councils within the District.)

PART A : NATIVES—

The Schedule—*continued.*

Page 3.

TERRITORY OF PAPUA AND NEW GUINEA.  
*Native Village Councils Ordinance 1949.*  
 Native Village Council of  
 FINANCIAL STATEMENT 19

1. Surplus Balance on 31st December, 19	..	..	..
2. <i>Add</i> Revised Estimate of Current Revenue 19	..	..	..
3. <i>Subtract</i> Revised Estimate of Expenditure 19	..	..	..
4. Estimated Surplus Balance on 31st December, 19	..	..	..
5. <i>Add</i> Estimate of Recurrent Revenue 19	..	..	..
6. <i>Subtract</i> Estimate of Recurrent Expenditure 19	..	..	..
7. <i>Subtract</i> Estimate of Capital Expenditure 19	..	..	..
8. Estimated Balance carried forward to 19	..	..	..

(a) Recurrent:  
 Capital:

NOTE:

Page 4.

TERRITORY OF PAPUA AND NEW GUINEA.  
*Native Village Councils Ordinance 1949.*  
 District.  
 Native Village Council of  
 ESTIMATES OF REVENUE 19

Details of Revenue.	Approved Estimates 19	Estimates 19	Increase.	Decrease.	Notes.
	£	£	£	£	
I. Council Tax .. ..					
II. Fees and Rates .. ..					
III. General .. ..					
Total of Recurrent Revenue					
IV. Non-Recurrent Revenue ..					
Total Revenue .. ..					
Balance from Previous Year ..					

NOTES:

The Schedule—continued.

TERRITORY OF PAPUA AND NEW GUINEA.

Native Village Councils Ordinance 1949.

District.

Native Village Council of

ESTIMATES OF RECURRENT EXPENDITURE 19

Details of Expenditure.	Approved Estimates 19	Estimates 19	Increase.	Decrease.	Notes.
A. Personal Emoluments	£	£	£	£	
Total Personal Emoluments					

NOTES:

TERRITORY OF PAPUA AND NEW GUINEA.

Native Village Councils Ordinance 1949.

District.

Native Village Council of

ESTIMATES OF RECURRENT EXPENDITURE 19

Details of Expenditure.	Approved Estimates 19	Estimates 19	Increase.	Decrease.	Notes.
B. Other Charges .. ..	£	£	£	£	
Total Other Charges ..					
Total Personal Emoluments ..					
Total Recurrent Expenditure					

NOTES:

PART A : NATIVES—

The Schedule—*continued.*

Page 7.

TERRITORY OF PAPUA AND NEW GUINEA.  
*Native Village Councils Ordinance 1949.*  
 District.

Native Village Council of  
 (C) ESTIMATES OF CAPITAL EXPENDITURE 19

Details of Expenditure.	Estimated Total Cost.	Total Actual Expenditure previously incurred.	Approved Estimates 19	Estimated Expenditure to 31/12/	Works in Hand, 19		New Works 19	Notes.
					Re-appropriated.	Further Appropriation on Account.		
	£	£	£	£	£	£	£	
Totals ..								

Total Capital Expenditure (i.e., 5 plus 6 plus 7):

NOTES:

Regulation 62.

Form 3.

TERRITORY OF PAPUA AND NEW GUINEA.  
*Native Village Councils Ordinance 1949.*  
 Native Village Council of  
 REVENUE AND APPROPRIATION LEDGER.

I.

Page

RECURRENT REVENUE.  
 HEAD: COUNCIL TAXATION.

19

19

Approved Estimate: £

Approved Estimate: £

Date.	Cash Book Folio.	Amount Collected.			Total Collected.					
Totals ..										





PART A : NATIVES—

The Schedule—*continued.*

I have checked the Book Balance with the Cash on Hand and found it correct, and I attach the Certificate of the Bank together with a Reconciliation Statement in support of the Bank Balance.

.....  
District Officer.

Date: 1st January,

Form of Bank Reconciliation Statement:—

Native Village Council of  
FINAL FINANCIAL STATEMENT, 19  
RECONCILIATION STATEMENT.

	£	s.	d.
Balance as per Bank Pass Book .. .. .			
Add Remittance not credited being .. .. .			
Deduct Outstanding Cheques not yet presented .. .. .			
Balance as per Cash Book on 31st December, 19 .. .. .			

Regulation 69.

Form 5.

TERRITORY OF PAPUA AND NEW GUINEA.  
Native Village Councils Ordinance 1949.

Native Village Council of                      District of                      Page: .  
GENERAL CASH BOOK.

Date.	Receipt No.	Name.	Particulars.	Total.	Date.	Voucher No.	Name.	Particulars.	Total.
				£ s. d.					£ s. d.
			Brought forward					Brought forward	
			Carried forward ..					Carried forward ..	

Certified correct and that receipts have been vouched from Receipt Books (and other documents) and that Expenditure Vouchers have been vouched and that the balance of cash shown above agrees with the actual cash on hand.

Date    Councillor    Clerk..

The Schedule—continued.

FORM OF RECEIPT.

(Four to a page)

Regulation 69.

Form 6.

TERRITORY OF PAPUA AND NEW GUINEA.

Native Village Councils Ordinance 1949.

Native Village Council of

No. . . .

Received from M

by

the sum of  
shillings and

pounds  
pence in

payment of

£ : :

Folio

.....  
Signature of Receiver.

Regulation 84.

Form 7.

TERRITORY OF PAPUA AND NEW GUINEA.

Page . . .

Native Village Councils Ordinance 1949.

COUNCIL TAX REGISTER.

Name.	Father's Name.	Sex.	Age. * / 19	1950.			1951.			1952.			1953.			1954.	Notes.
				If taxable insert "T".	Amount paid.	Ticket No.	If taxable insert "T".	Amount paid.	Ticket No.	If taxable insert "T".	Amount paid.	Ticket No.	If taxable insert "T".	Amount paid.	Ticket No.		
1.																	
2.																	
3.																	
4.																	
5.																	
6.																	
7.																	
8.																	
9.																	
10.																	
11.																	
12.																	
Total																	

\* If over 12 but under 17, show age in years. Otherwise indicate aged persons by "Aged", middle-aged persons by "M/A" and other adults by "A".



**PROCLAMATIONS MADE PURSUANT TO SECTION 4 OF THE NATIVE VILLAGE COUNCILS ORDINANCE 1949 ESTABLISHING NATIVE VILLAGE COUNCILS; AND PROCLAMATIONS MADE PURSUANT TO SECTION 5 OF THAT ORDINANCE PROVIDING FOR THE CONSTITUTION, ETC., OF NATIVE VILLAGE COUNCILS.**

Particulars of these Proclamations are set out in the Table below, and the Proclamations are printed immediately after the Table.

**TABLE.**

Proclamations establishing Councils under Section 4.		Proclamations providing for Constitution, &c., of Councils under Section 5.		Native Village Council established.	Page in this Volume on which printed.
Made on—	Published in Papua and N.G. Govt. Gaz. on—	Made on—	Published in Papua and N.G. Govt. Gaz. on—		
1.9.1950	14.9.1950	1.9.1950	14.9.1950	Hanuabada Native Village Council	925
7.9.1950	14.9.1950	2.6.1951	7.6.1951	Vunamami Native Village Council	927
7.9.1950	14.9.1950	4.1.1951	8.1.1951	Reimber Native Village Council	929
14.9.1950	28.9.1950	24.5.1951	7.6.1951	Baluan Native Village Council	930-31
24.5.1951	7.6.1951	24.5.1951	7.6.1951	Rabaul Native Village Council	932
15.11.1951	19.11.1951	15.11.1951	19.11.1951	Ealeba Native Village Council	933

**TEXT OF PROCLAMATIONS.**

**[Proclamation dated 1st September, 1950, and published in Papua and New Guinea Govt. Gaz. of 14th September, 1950.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

ESTABLISHMENT OF NATIVE VILLAGE COUNCIL.

**W**HEREAS by section 4 of the *Native Village Councils Ordinance* 1949, it is among other things provided that the Administrator may by Proclamation establish a Native Village Council in and for the area described in the Proclamation:

And whereas by section 5 of the said Ordinance it is among other things provided that the Administrator may in a Proclamation establishing a Council make provision for—

(a) the manner in which the Council is to be constituted;

PART A : NATIVES—

- (b) the manner in which the Members of the Council are to be appointed and cease to hold Office;
- (c) the tenure of Office of the Members; and
- (d) the order of precedence of the Members.

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 4 of the said Ordinance and all other powers me enabling, hereby establish a Native Village Council to be known as the Hanuabada Native Village Council in and for the area described in the Schedule hereto:

And in pursuance of the powers conferred by section 5 of the said Ordinance and all other powers me enabling, I do hereby direct—

- (a) that the said Council shall be composed of seventeen Members, eight of whom shall be representatives of Poreporena Village, five of whom shall be representatives of Elevala Village, two of whom shall be representatives of Tanobada and two of whom shall be representatives of Hohodae Village; and
- (b) that all the Members of the said Council shall be elected by secret ballot which will be held on the same day for the election of each and every Member and shall cease to hold Office the day prior to the election immediately following that at which they are elected Members of the said Council; and
- (c) that the tenure of Office of Members of the said Council shall be fifty-one weeks and six days from and including the date of election of the Members of the said Council; and
- (d) that the senior Member of the said Council shall be the Chairman who shall be selected by vote by the Council Members from amongst their own Members and that the second senior Member of the said Council shall be the Vice-Chairman who shall be elected by vote by the Council Members from amongst their own Members and that no other Member of the Council shall have precedence over any other Member.

SCHEDULE.

Those lands situated in the Port Moresby Sub-District of the Central Division owned or occupied by the Natives deemed by Native customary usage to be the inhabitants of the Villages of Poreporena, Elevala, Tanobada and Hohodae.

Given under my hand at Port Moresby, this first day of September, One thousand nine hundred and fifty, and in the fourteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 7th September, 1950, and published in Papua and New Guinea Govt. Gaz. of 14th September, 1950.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

ESTABLISHMENT OF NATIVE VILLAGE COUNCIL.

**W**HEREAS by section 4 of the *Native Village Councils Ordinance* 1949, it is among other things provided that the Administrator may by Proclamation establish a Native Village Council in and for the area described in the Proclamation:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 4 of the said Ordinance and all other powers me enabling, do hereby establish a Native Village Council to be known as the Vunamami Native Village Council in and for the area described in the Schedule hereto.

SCHEDULE.

Those lands situated in the Kokopo Sub-District of the District of New Britain owned or occupied by the Natives deemed by Native customary usage to be the inhabitants of the Villages of Vunamami, Vunababal, Bitarebarebe, Tingenavudu, Ulaulatava, Malakuna, Ulagunan, Takubar, Kabakaul, Bitagalip, Ramale, Livuan, Gunamba, Kunakunai, Ngatur, Nanuk, Tingenalom, Balanataman, Keravia and Gunguna.

Given under my Hand at Port Moresby, this seventh day of September, One thousand nine hundred and fifty, and in the fourteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 2nd June, 1951, and published in Papua and New Guinea Govt. Gaz. of 7th June, 1951.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

CONSTITUTION OF A NATIVE VILLAGE COUNCIL.

**W**HEREAS by Proclamation<sup>(1)</sup> dated the seventh day of September, One thousand nine hundred and fifty, and published in *Gazette* No. 32 of the fourteenth day of September, One thousand nine hundred and fifty, the Vunamami Native Village Council was established in and for the area described in the Schedule to the said Proclamation:

And whereas by section 5 of the *Native Village Councils Ordinance* 1949, it is among other things provided that the Administrator may by a subsequent Proclamation make provision for—

(a) the manner in which the Council is to be constituted;

(1) Printed above.

PART A : NATIVES—

- (b) the manner in which the Members of the Council are to be appointed and cease to hold Office;
- (c) the tenure of Office of the Members;
- (d) the order of precedence of the Members:

And whereas it is desired to make such provision for the Vunamami Native Village Council aforesaid:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 5 of the *Native Village Councils Ordinance 1949* and all other powers me enabling, do hereby direct—

- (a) that the said Council be composed of Members elected in the manner described in the next succeeding paragraph and a President elected by the Members of the Council as hereinafter provided;
- (b) that one Member of each of the villages in the area for which the said Council was established be elected either by open or secret ballot as directed by the District Commissioner of the New Britain District and that the election period extend for but not beyond four days and that all Members shall cease to hold Office on the day prior to the election immediately following that by which they are elected members of the said Council;
- (c) that the tenure of Office of Members of the said Council shall be fifty-one weeks and four days from and including the day on which the elections at which they were elected were completed;
- (d) that the President shall be elected by vote of the Members of the Council from amongst the Natives resident in the area for which the Council is established and shall hold Office until the day preceding the first day of the next election of members of the Council;
- (e) that the senior Member of the said Council shall be the President and that the second senior Member of the said Council shall be the Vice-President who shall be elected by vote by the Council Members from amongst their own Members and that no other Member of the Council shall have precedence over any other Members.

Given under my Hand at Port Moresby, this second day of June, One thousand nine hundred and fifty-one, and in the fifteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 7th September, 1950, and published in Papua and New Guinea Govt. Gaz. of 14th September, 1950.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

ESTABLISHMENT OF NATIVE VILLAGE COUNCIL.

**W**HEREAS by section 4 of the *Native Village Councils Ordinance 1949*, it is among other things provided that the Administrator may by Proclamation establish a Native Village Council in and for the area described in the Proclamation:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 4 of the said Ordinance and all other powers me enabling, do hereby establish a Native Village Council to be known as the Reimber Native Village Council in and for the area described in the Schedule hereto.

SCHEDULE.

Those lands situated in the Rabaul Sub-District of the District of New Britain owned or occupied by the Natives deemed by Native customary usage to be the inhabitants of the Villages of Vunakalkalulu, Ramburumbor, Kuraip, Taranga, Kambakanda, Nambata, Vunaiting, Ramalmal, Tatokor, Vunakainalama, Rakanda, Vunaulaiting, Ramalei, Tikitambu, Rakatob, Vunalaka, Raluan No. 1, Raluan No. 2, Raluan No. 3, Rapolor, Totovel and Malaguna No. 3.

Given under my Hand at Port Moresby, this seventh day of September, One thousand nine hundred and fifty, and in the fourteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 4th January, 1951, and published in Papua and New Guinea Govt. Gaz. of 8th January, 1951.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

CONSTITUTION OF A NATIVE VILLAGE COUNCIL.

**W**HEREAS by Proclamation<sup>(1)</sup> dated the seventh day of September, One thousand nine hundred and fifty, and published in *Gazette* No. 32 of the fourteenth day of September, One thousand nine hundred and fifty, the Reimber Native Village Council was established for the area comprised in those lands, &c.:

And whereas by section 5 of the *Native Village Councils Ordinance 1949*, it is among other things provided that the Administrator may by a subsequent Proclamation make provision for—

- (a) the manner in which the Council is to be constituted;
- (b) the manner in which the Members of the Council are to be appointed and cease to hold Office;

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(1) Printed above.



PART A : NATIVES—

- (c) the tenure of Office of the Members;
- (d) the order of precedence of the Members:

And whereas it is desired to make such provision for the Reimber Native Village Council aforesaid:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 5 of the *Native Village Councils Ordinance 1949* and all other powers me enabling, do hereby direct—

- (a) that the said Council be composed of Members selected in the manner described in the next succeeding paragraph;
- (b) that one Member from each of the villages in the area for which the said Council was established be elected either by open or secret ballot as directed by the District Officer of the New Britain District and that the election period extend for but not beyond four days and that all Members shall cease to hold Office on the day prior to the election immediately following that by which they are elected Members of the said Council;
- (c) that the tenure of Office of each and every Member of the said Council shall commence on the day immediately following the last day of the election by which they are elected, and shall cease on the day preceding the first day of the next election;
- (d) that the senior Member of the said Council shall be the President who shall be elected by vote by the Council Members from amongst their own Members and that the second senior Member of the said Council shall be the Vice-President who shall be elected by vote by the Council Members from amongst their own Members and that no other Member of the Council shall have precedence over any other Member.

Given under my Hand at Port Moresby, this fourth day of January, One thousand nine hundred and fifty-one, and in the fifteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 14th September, 1950, and published in Papua and New Guinea Govt. Gaz. of 28th September, 1950.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

ESTABLISHMENT OF NATIVE VILLAGE COUNCIL.

**W**HEREAS by section 4 of the *Native Village Councils Ordinance 1949*, it is among other things provided that the Administrator may by Proclamation establish a Native Village Council in and for the area described in the Proclamation:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 4 of the said Ordinance and all other powers me

enabling, do hereby establish a Native Village Council to be known as the Baluan Native Village Council in and for the area described in the Schedule hereto.

SCHEDULE.

Those lands situated in the District of Manus owned or occupied by the Natives deemed by Native customary usage to be the inhabitants of the Islands of Baluan, Pam and Pam Ling.

Given under my Hand at Port Moresby, this fourteenth day of September, One thousand nine hundred and fifty, and in the fourteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 24th May, 1951, and published in Papua and New Guinea Govt. Gaz. of 7th June, 1951.]**

PROCLAMATION.

*Native Village Councils Ordinance 1949.*

CONSTITUTION OF A NATIVE VILLAGE COUNCIL.

**W**HEREAS by Proclamation<sup>(1)</sup> dated the fourteenth day of September, One thousand nine hundred and fifty, and published in *Gazette* No. 34 of the twenty-eighth day of September, One thousand nine hundred and fifty, the Baluan Native Village Council was established in and for the area described in the Schedule to the said Proclamation:

And whereas by section 5 of the *Native Village Councils Ordinance* 1949, it is among other things provided that the Administrator may by a subsequent Proclamation make provision for—

- (a) the manner in which the Council is to be constituted;
- (b) the manner in which the Members of the Council are to be appointed and cease to hold Office;
- (c) the tenure of Office of the Members; and
- (d) the order of precedence of the Members:

And whereas it is desired to make such provision for the Baluan Native Village Council aforesaid:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 5 of the *Native Village Councils Ordinance 1949* and all other powers me enabling, do hereby direct—

- (a) that the said Council be composed of Members elected on the basis of one representative for each constituent village with the exception of the village of Lipan Mouk, which shall elect three representatives;

(1) Printed in this Volume on p. 930.

PART A : NATIVES—

- (b) that all the Members of the said Council shall be elected either by open or secret ballot as directed by the District Commissioner administering the District in which such Council is constituted, and that the election period shall extend for but not beyond four days;
- (c) that the tenure of Office of Members of the said Council shall be fifty-one weeks and four days from and including the day on which the elections at which they were elected were completed;
- (d) that the senior Member of the said Council shall be the President who shall be elected by vote by the Council Members amongst themselves, and that the second senior Member of the Council shall be the Vice-President who shall be elected from the Members amongst themselves, and that no other Member of the Council shall have precedence over any other Member.

Given under my Hand at Port Moresby, this twenty-fourth day of May, One thousand nine hundred and fifty-one, and in the fifteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 24th May, 1951, and published in Papua and New Guinea Govt. Gaz. of 7th June, 1951.]**

PROCLAMATION

*Native Village Councils Ordinance 1949.*

ESTABLISHMENT OF NATIVE VILLAGE COUNCIL.

**W**HEREAS by section 4 of the *Native Village Councils Ordinance* 1949, it is among other things provided that the Administrator may by Proclamation establish a Native Village Council in and for the area described in the Proclamation:

And whereas by section 5 of the said Ordinance it is among other things provided that the Administrator may in a Proclamation establishing a Council make provision for—

- (a) the manner in which the Council is to be constituted;
- (b) the manner in which the Members of the Council are to be appointed and cease to hold Office;
- (c) the tenure of Office of the Members; and
- (d) the order of precedence of the Members:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 4 of the said Ordinance and all other powers me enabling, hereby establish a Native Village Council to be known as the Rabaul Native Village Council in and for the area described in the Schedule hereto:

And in pursuance of the powers conferred by section 5 of the said Ordinance and all other powers me enabling, I do hereby direct—

- (a) that the said Council shall be composed of nineteen Members, three of whom shall be representatives of the Matupi

Village group, two of whom shall be representatives of the Malaguna Village group, two of whom shall be representatives of the Tavui-Nonga Village group, two of whom shall be representatives of the Korere-Rabuan-Rakunat Village group, and ten of whom shall be respectively representatives of the ten villages of Iawakaka, Ratung, Pila Pila, Karavia, Ratavul, Volovolo, Matalau, Nodup, Bai and Talwat;

- (b) that all the Members of the said Council shall be elected either by secret or open ballot as directed by the District Commissioner administering the District, and that the election period shall extend for but not beyond four days;
- (c) that the tenure of Office of the Members of the said Council shall be fifty-one weeks and four days from and including the day on which the previous elections were completed;
- (d) that the senior Member of the said Council shall be the President who shall be elected by vote by the Council Members from amongst their own Members and that the second senior Member of the Council shall be the Vice-President who shall be elected by the Council Members from amongst their own Members, and that no other Member of the Council shall have precedence over any other Member.

#### SCHEDULE.

Those lands situated in the Rabaul Sub-District of the District of New Britain owned or occupied by the Natives deemed by Native customary usage to be the inhabitants of the Villages of Matupi I, Matupi II, Malaguna I, Tavui, Nonga, Korere, Rabuan, Rakunat, Iawakaka, Ratung, Pila Pila, Karavia, Ratavul, Volovolo, Matalau, Nodup, Bai and Talwat.

Given under my Hand at Port Moresby, this twenty-fourth day of May, One thousand nine hundred and fifty-one, and in the fifteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!

**[Proclamation dated 15th November, 1951, and published in Papua and New Guinea Govt. Gaz. of 19th November, 1951.]**

#### PROCLAMATION.

*Native Village Councils Ordinance 1949.*

ESTABLISHMENT OF NATIVE VILLAGE COUNCIL.

**W**HEREAS by section 4 of the *Native Village Councils Ordinance 1949*, it is among other things provided that the Administrator may by Proclamation establish a Native Village Council in and for the area described in the Proclamation:

And whereas by section 5 of the said Ordinance it is among other things provided that the Administrator may in a Proclamation establishing a Council make provision for—

- (a) the manner in which the Council is to be constituted;

PART A : NATIVES—

- (b) the manner in which the Members of the Council are to be appointed and cease to hold Office;
- (c) the tenure of Office of the Members; and
- (d) the order of precedence of the Members:

Now therefore, I, Jack Keith Murray, Administrator of the Territory of Papua and New Guinea, in pursuance of the powers conferred by section 4 of the said Ordinance and all other powers me enabling, hereby establish a Native Village Council to be known as the Ealeba Native Village Council in and for the area described in the Schedule hereto:

And in pursuance of the powers conferred by section 5 of the said Ordinance and all other powers me enabling, I do hereby direct—

- (a) that the said Council shall be composed of thirteen Members, four of whom shall be representatives of the Gwawili Village Group, two of whom shall be representatives of the Daio Village Group, three of whom shall be representatives of the Waga Waga Village Group, two of whom shall be representatives of the Gamadoudou Village Group and two of whom shall be representatives of the Gibara Village Group;
- (b) that all the Members of the said Council shall be elected either by secret or open ballot as directed by the District Commissioner administering the District, and that the election period shall extend for but not beyond four days;
- (c) that the tenure of Office of the Members of the said Council shall be fifty-one weeks and four days from and including the day on which the previous elections were completed;
- (d) that the senior Member of the said Council shall be the Chairman who shall be elected by vote by the Council Members from amongst their own Members and that the second senior Member of the Council shall be the Vice-Chairman who shall be elected by the Council Members from amongst their own Members, and that no other Member of the Council shall have precedence over any other Member.

SCHEDULE.

Those lands situated in the Samarai Sub-District of the Milne Bay Division owned or occupied by the Natives deemed by Native customary usage to be the inhabitants of the Gwawili, Daio, Waga Waga, Gamadoudou and Gibara Village Groups.

Given under My Hand at Port Moresby, this fifteenth day of November, One thousand nine hundred and fifty-one, and in the fifteenth year of His Majesty's reign.

J. K. MURRAY,  
Administrator.

GOD SAVE THE KING!